



MEETING MINUTES

July 29th, 2024, 3:00pm

Attendance:

Voting Members Present: Jennifer Gross (parent rep), Adam Negley (MHRB), Jason Orcena (Health Dept), Lori Poling (parent rep), Kathryn Tummino (Interim Chair, Secretary - MHRB), Dave Lawrence (Commissioner), Jerome Shapiro (parent rep), Jamie Harris (LEADS Headstart)

Other Attendees: Vanessa Humphrey (Director, CUCF)

I. Call to Order – Tummino

- Kathryn Tummino called the meeting to order at 3:01

II. Nomination of CUCF Chair & Vice Chair – Tummino: Motion Required

- Motion to approve Sue Ware as Chair and Jason Orcena as Vice Chair
- Motion by Jamie Harris, Seconded by Jennifer Gross
- All in favor, none opposed, motion carries, no discussion. The motion carries.
- Jason Orcena assumed the role of Chair for the meeting.

III. Agenda – Orcena

IV. May & June 2024 Minutes – Orcena: Motion Required

- Motion by Jerome Shapiro, Seconded by Dave Lawrence. All in favor, none opposed, no discussion. The motion carries.

V. Financials

- Approval of May & June Financial Reports – Orcena: Motion Required
- Motion by Dave Lawrence, Seconded by Lori Poling. All in favor, none opposed, no discussion. The motion carries.

VI. New Business

- New Board Members – Humphrey: Motion Required
 - Bryant Dill as Non-Profit seat, Designee for Andrew Binegar at Bridges
 - Officer Amy Findley as Municipal Designee
 - Motion by Jennifer Gross, Seconded by Dave Lawrence. All in favor, none opposed, motion carries, no discussion. The motion carries.
- Parent Representative Contracts for FY25 – Humphrey: Motion Required
 - Contracts will be retroactive to July 1, 2024.
 - Edited to increase from 3 additional meetings to 5

- “\$50 per meeting with 5 additional meetings and 3 optional CUCF approved events not to exceed \$1,000 under the contract.”
- Motion by Jamie Harris / Second by Dave Lawrence. All in favor, none opposed, abstentions: Jerome Shapiro, Jennifer Gross, Lori Poling, no discussion. The motion carries.
- CUCF Annual Raise
 - 3% raise effective first pay in July for FY25 – Orcena: Motion Required
 - Motion by Dave Lawrence, Seconded by Jerome Shapiro, All in favor, none opposed. The motion carries,

VII. Adjourn

Motion to adjourn by Dave Lawrence, Second by Jamie Harris
The meeting was adjourned at 3:10