



## MEETING MINUTES

May 16<sup>th</sup>, 2024, 2:30pm

**Attendance:**

**Voting Members Present:** Rich Baird (CUCF Chair), Melissa Ebling (Maryhaven), Jennifer Gross (Parent Rep), Adam Negley (Executive Director, MHRB), Lori Poling (Parent Rep), Kathryn Tummino (MHRB), Sue Ware (UCDJFS), Jason Orcena (UCHD Commissioner), Jamie Harris (UCBDD), Jerome Shapiro (Parent Rep),

**Voting Members Absent:** Diane Allen (MEVSD), Kara Brown (UCBDD),

**Other Attendees:** Vanessa Humphrey (CUCF), Christy Krafft (Adriel), Rhonda Peterson (Adriel), Kimberly Bridges (Help Me Grow), Nancy Beals (UCDFC), Nick Miller (Ohio RISE), Nicole Gerty (CUCF), Nicole Neumeyer (CUCF), Holly Zweizig (MHRB), Lindsay Altizer (MHRB), Halle DuMoullin-Camella (MHRB)

**Zoom Guests:** Denise Casto (Clark, Schaffer, Hackett), Amy Caroles (Ohio Consumers' Council), Sara Tillman (Children Services), Brandy Hibbs (United Way UC), Tracy Nelson (Wings), Sharon Thibodeau (OMHAS), Kasey Bisch (Ohio Guidestone), Stephanie Trachsel (UCBDD), Katie Meeker (Maryhaven), Judge Rick Rodger (Juvenile Court), Robin McNeal, Samantha Brown

**I. Call to Order**

- The meeting was called to order by Rich Baird at 2:33pm

**II. Community Updates**

- Nick Miller of Ohio RISE is excited to announce Ohio Rise will bring Intensive Home-Based Treatment (IHBT) to Union County
- Jackie Fewings of WIC shared the retirement of Mani Sayr

**III. Featured Community Partner - Adriel**

- Christy Krafft and Rhonda Peterson of Adriel were present to share about the organization, their mission and services. Adriel is a Mental Health organization that provides Foster Child Placement, Foster Parent Training, Adoption Facilitation, Family Coaching, Respite, and other associated services. They currently serve 3-5 foster homes in Union County, and more in the surrounding counties.
- Slides presented are available in the May meeting packet.

**IV. Agenda**

**V. March & April Minutes**

- Sue Ware moved to approve the meeting minutes from March and April. Adam Negley seconded. No questions, no discussion. All in favor. Motion carried.

**VI. Financial Reports**

- a. **March & April Financial Reports – Castro**
  - The financial reports for March and April were presented by Denise Castro of Clark, Shaffer, Hackett. Reports are available for review in the May meeting packet.
  - Jason Orcena moved to approve the March and April financial reports. Sue Ware seconded. No questions, no discussion. All in favor. Motion carried.
  
- b. **Budget Update – Altizer**
  - Lindsay Altizer shared the budget update.
  - Sue Ware moved to approve the budget update. Jennifer Gross seconded. No questions, no discussion. All in favor. Motion carried.

**VII. Old Business**

- a. **Humphrey: CUCF Membership Contributions – A huge thanks to the County Commissioners Office and MEVSD for their contributions!**

**VIII. New Business**

- a. **Cell Phones**
  - Humphrey discussed the need for cell phones for CUCF staff who often work in the field in addition to a land line that rings in the office. Humphrey shared an estimated cost of \$200/month with a potential contract through Verizon.
  - Jason Orcena moved to approve the cost of cell phones, Jennifer Gross Seconded the motion. Jason Orcena asked what is included in the cost of \$50/mo/phone. Humphrey shared that the data cost includes a modern phone, unlimited texting, calling, and email access. Jason recommended a written data privacy policy be written before the phones are disseminated to staff. All in favor. Motion carried.
  
- b. **Parent Representatives**
  - i. **Stipend increase to \$50/meeting from \$25/hour**
    - 11 monthly meetings + 3 other events, not to exceed \$1,000/year
    - Adam Negley moved to approve the increase from \$25 to \$50 per meeting. Seconded by Melissa Ebling. Parent Reps present abstained. All in favor. Motion carried.
  - ii. **Confirm parent rep positions for FY 25, Gross, Poling & Shapiro**
    - Adam Negley moved to approve the appointed parent representatives Gross, Poling, and Shapiro. Seconded by Jason Orcena. Parent Reps present abstained. All in favor. Motion carried.
  
- c. **Confirm Jamie Harris to CUCF replacing Cindy Hottinger from LEADS HeadStart**
  - Jason Orcena moved to approve Jamie Harris of Head Start to replace Cindy Hottinger. Jerome Shapiro seconded. No questions, no discussion. All in favor. Motion carried.
  
- d. **Nomination for new Vice Chair**
  - Discussion was had about mandated members and attendance. Baird suggested rotation of the responsibility of Vice Chair to increase attendance. Council will review the by-laws and ensure that it is well communicated within the by laws about the importance of attendance.

**IX. Council Report**

- Vanessa Humphrey reviewed the CUCF Director's Report, which is available in the May meeting packet
- Adam Negley requested that the report be amended to reflect that the Funding Approval for CUCF positions at 1.0 and .5 FTEs is slated for a vote by the MHRB Board in June.

**X. Adjourn**

- Rich Baird adjourned the meeting at 3:37