



CUCF August Meeting Agenda

August 15th, 2024, 2:30-4:00pm

Voting Members Present: Sue Ware (Chair- Human Services), Melissa Ebling (Maryhaven), Jason Orcena (Vice Chair, Health Dept), Kathryn Tummino (Secretary - MHRB), Adam Negley (MHRB), Jennifer Gross (parent rep), Lori Poling (parent rep), Jerome Shapiro (parent rep), Bryant Dill (Bridges), Officer Amy Findley & Mercey (Marysville PD), Judge Rick Rogers (non-voting, Juvenile Court), Dave Lawrence (Commissioner), Justin Ufferman (North Union),

Voting Members Absent: Jamie Harris (LEADS HeadStart), Kara Brown (UDBofDD),

Other Attendees: Vanessa Humphrey (Director, CUCF), Nicole Neumeier (CUCF), Nicole Gerty (CUCF), Wren Hawkins (CUCF), Holly Zweizig (MHRBUC), Nancy Beals (MHRBUC), Halle DuMoulin-Camella (MHRBUC), Jackie Fewings (WIC), Sara Tillman (Children's Services)

Zoom Guests: LaToya McGary (Harbor), Megan Taylor (OSU-Extension), Stephanie Trachsel (EI), Makayla Brashear (NAMI), Mitchell Briant (BBS), Joey Newell (Fairbanks), Kasey Bisch (OhioGuidestone), Katie Meeker (Maryhaven), Amy Carles (Ohio Consumer's Counsel), Denise Casto (Clark, Schaffer, Hackett)

- **Call to Order** – Sue Ware called the meeting to order at 2:31

- Welcome
- Introductions - CUCF board members/attendees
 - New Board Members:
 - Bryant Dill (Bridges Community Action)
 - Officer Amy Findley & Mercy (Marysville Police Department)

- **Agenda** – Ware

- **July 2024 & Special Meeting Minutes** – Ware: Motion Required

Jason Orena recommended that the special meeting minutes be amended to reflect that Orcena assumed the meeting once Tummino called for a motion to approve Ware as Chair, Orcena assumed the role of Chair in her absence. Orena also recommended that the July meeting minutes should reflect that the board meeting was immediately adjourned after the meeting began because we did not have quorum. The remainder of the meeting was a public meeting.

Sue Ware asked for a motion to approve the July and Special Meeting Minutes with the recommended changes.

Motion by Jerome Shapiro, Second by Dave Lawrence. No discussion. All in favor. Motion carried.

- **Financials**

- Approval of July Financial Report

Denise Casto shared the CUCF dashboard including total revenue and expenses for July.

Orcena asked for clarification on Jason King's contract. Humphrey clarified that it was for consultation sessions through and paid for by the strong families grant.

Sue Ware asked for a motion to approve the July and Special Meeting Minutes with the recommended changes.

Motion by Dave Lawrence, Second by Melissa Ebling. No discussion. All in favor. Motion carried.

- **New Business**

- Early Intervention Report –
Stephanie shared the SFY24 Early Intervention Service Coordination Report for January through June 2024 of Union County's EI services.

- Agreement Letter with Clark, Schaefer, Hackett (See Board Meeting Packet)
Vanessa Humphrey presented the agreement letter for FY25 with CSH for accounting services, including budget and deliverables. There is no change in cost from FY24
Sue Ware asked for a motion to approve the agreement letter.
Jerome Shapiro asked if there was an audit process for CUCF, Vanessa said it would be addressed in the director report.

Sue Ware asked for a motion to approve the CSH Agreement Letter for FY25.

Motion by Dave Lawrence, Second by Adam Negley. No discussion. All in favor. Motion carried.

- Records Retention DRAFT Update (See Board Meeting Packet)
Vanessa Humphrey presented an updated Records Retention for CUCF prepared by herself and Stephen Badenhop (Records Manager & Archivist for UC).
The last update was made in 2011. Vanessa worked on a new records schedule with the county (Stephen Badenhop), to make the records retention schedule much more extensive.

Sue Ware asked for a motion to approve the record retention draft.

Motion by Jerome Shapiro, Second by Dave Lawrence. No discussion. All in favor. Motion carried.

- Shared Plan Update (See August Board Meeting Packet Appendix C)
Vanessa Humphrey presented the Shared Plan for FY23-25 developed by previous director, Jessica Dunkley. Ware asked if the goals were set for CUCF services only or collaboratively across county services. Humphrey facilitated discussion about the origin of the document and commented that she hoped to revise the outcomes for the coming year to reflect CUCF and partner agency's goals. For today's meeting, Humphrey seeks approval and plans to revise in the coming months and the current update to be approved.

Sue Ware asked for a motion to approve the Shared Plan Update.

Motion by Jerome Shapiro, Second by Lori Poling. No discussion. All in favor. Motion carried.

- **Council Report – CUCF**

- Vanessa Humphrey reviewed the Director's Report (See Board Meeting Packet)
 - Ware asked for Humphrey's experience with families referred from Ohio Rise
 - Negley asked for clarification on the North Union referral target – depending on the need of families the target is 3-6, currently the FPS is working with 2 families.
- Vanessa Humphrey requested members to complete a brief survey regarding ideas and new time/date for future meetings.

- **Community Partner Updates**

- Lori Poling shared her reflections on the Changemakers Conference which was an initiative of Project AWARE.
- Adam Negley shared that in the August meeting the MHRB approved a \$30,000 contract with BBBS for FY25 to expand mentoring. Mitchell of BBBS shared about BBBS at a recent CUCF meeting in June 2024.
- Halle DuMoulin-Camella shared that the Bryt program is beginning at NUMS and Fairbanks Elementary to support students with mental health needs to reenter the classroom and other supports provided to our schools through Project AWARE.

- **Adjourn**

Sue Ware asked for a Motion to adjourn

Motion: Jennifer Gross, Second: Everyone